TAKE A FREE ONLINE COURSE

Step 1 - You are on the SEBTS website <<http://www.sebts.edu/distance/mooc/default.aspx>>

On this page, your Free Online Classes list is located on the left sidebar under Distance Learning. There are nine classes listed. You click on one of the classes you want to take.

Step 2 - One this webpage, there is a brief video intro about the class. Below the video description, there is a Click Here to Register button. Click on the work HERE.

Step 3 - This is your course registration form you will need to complete. After you complete all the different fields, you click on the bottom button REGISTER.

Step 4 - You get a "Thank you!" from Ministry Grid that says "Thank you for registering for this course. Your registration code will be emailed to you shortly.

Step 5 - Go to your email inbox to find your Membership Code (it should appear on Item #3 in the instruction list ) .

Follow these instructions:

1) Go to [www.ministrygrid.com](http://www.ministrygrid.com/) and select "Sign Up" - I believe this is a RED button at the top right corner of the webpage.

2) The Welcome to Ministry Grid form will appear. Complete the form (First Name, Last Name, your email address, enter a password (you must have at least 7 characters and 1 number. ). Do not use any special characters (i.e. @, $, or &)

3) At the bottom of the registration form, enter your Membership Code.

4) Click CONTINUE.

This should take you into the Ministry Grid. Under the "My Training" tab, click on "SEBTS: [the name of your course will fill in here]" to get started on your class.